

To the Members of the IUPUI Senior Academy:

Stephen P. Hundley, Senior Advisor to the Chancellor, sent the following invitation to Christy Tidwell, the immediate past president of the Academy, who passed it on to me. Both Christy and I support Stephen's invitation and encourage you to seriously consider becoming a moderator of the Assessment Institute—one way in which you can support IUPUI in these challenging times.

Marianne S. Wokeck

Invitation to Senior Academy Members to serve as Moderators for this year's [Assessment Institute](#), which is being held virtually Sunday, October 25 through Wednesday October 28, 2020. The Institute is the nation's oldest and largest higher education event of its type, and I serve as Institute chair; our retired IUPUI colleague Trudy Banta was the Institute's founding chair.

We are offering complimentary registration to this year's Institute to all members of the higher education community as our way of supporting colleagues facing travel restrictions and resource constraints during the ongoing COVID-19 pandemic. This has attracted significant interest in our program: **we have over 3,200 registrations, so far!** IUPUI is receiving tremendous reputational value as a result of this year's Assessment Institute—we have all fifty states and 17 foreign countries already represented in our attendee roster.

Our wonderful colleagues in UITS are helping us produce the Institute via Zoom, and we will be using the webinar instances of Zoom for each of our pre-Institute workshops and concurrent sessions. The webinar instance is a bit different from traditional Zoom connections like those we use for most meetings. Instead, we will be using the more 'controlled' webinar version of Zoom—as we have with recent IUPUI faculty/staff/student Town Hall meetings if you have attended one of those.

As a result, **we will need several dedicated Moderators for each of our pre-Institute workshops and concurrent sessions**—more than 200 unique educational offerings in total. Responsibilities of Moderators are as follows:

1. Attend Moderator training in August/September
2. Connect with the presenter(s) of your assigned session(s) in advance of the Institute to introduce yourself
3. Log in to your assigned session(s) at the scheduled date/time of the session(s)
4. Introduce the presenter(s) and keep the session on-time
5. Help presenter(s) by moderating questions audience members may ask, noting that in some cases there may be several hundred attendees in a given session
6. Alert Institute organizers to any challenges or difficulties experienced during the session

I would greatly appreciate involvement of Senior Academy Members in this year's record-breaking Assessment Institute, and hope they will consider assisting us in producing a successful event. **If Senior Academy Members are interested in serving as a Moderator, please have them email my colleague Linda Durr (ldurr@iupui.edu) by Tuesday, June 30, 2020.** Linda will follow-up with in July to offer various times for which individuals can sign-up to serve as Moderator during the Institute this October. Please also let us know of other IUPUI colleagues who would be willing to serve as a Moderator (important note: because of systems requirements, we need to limit Moderators to those with an IUPUI or IU email address only; we regret are not able to use non-IUPUI/IU colleagues for this role).

Finally, please continue to promote the Assessment Institute to colleagues in your various networks. The robust program, virtual engagement, and complimentary registration certainly make the Institute one of the most attractive professional development opportunities in higher education this

fall. Thank you for your consideration of this request. Please let me know if you have questions or need additional information.

Stephen P. Hundley, Ph.D.

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